

Your 2024 P&G Annual Gift

The Holiday Season Gift Basket is a tradition that began in 1890 by the company to show appreciation to employees, retirees and their families. We are proud to continue this tradition of giving. We trust that you will appreciate and enjoy this year's version of our longstanding Holiday tradition.



When can I expect to receive my P&G Annual Gift?

We are aiming to have your gift delivered **by December 31** to the address we have on record for you. If you do not receive your gift by December 31, contact the Annual Gift Customer Service Team (contact information below).

What do I need to do?

No action is required from you unless:

1. The address where this letter was delivered is incorrect.
2. The address on file is a PO Box (the courier will NOT ship gifts to PO Boxes).
3. You will not be at this address during the time of gift distribution and want your gift delivered elsewhere in Canada.
4. You have issues receiving packages at this address and want to provide a different Canadian address for gift delivery.

If any of the above scenarios apply to you, please provide an alternate Canadian address for your gift delivery by following instructions outlined below. Be advised that if you do not update your address, we may not be able to replace a lost gift.

Update your address!

If changes to your gift delivery address are required, you will be able to do so **until November 15th** by visiting <https://annualgiftcanada.aerofulfillment.com>. (preferred).

We hope you will find this an easy and convenient way to update your address. However, if you are unable to gain access online to change your address, or have another issue related to the Holiday Gift you can call or email our Annual Gift Customer Service Team (contact information below).

Annual Gift Customer Service (Monday – Friday 8:00am – 5:00pm EST)

Web Address: <https://annualgiftcanada.aerofulfillment.com>

E-mail: HolidayGiftCanada.im@pg.com (include full name, employee ID number, complete address, and daytime phone number)

Phone: **1-866-614-8305** (English only)
For Service in French please call Employee Care **1-833-441-4357**

Please retain this information for future reference.

We would personally like to wish you and your family a joyous holiday season.

Jennifer Bajunid
Country HR Leader, P&G Canada

Hamshini Ravichandran
Annual Gift Coordinator, P&G Canada

Naomi Melville-Laborde
Annual Gift Coordinator, P&G Canada

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